

TIMESTEP Leaders are a group of dedicated astronomy and physics undergraduate student volunteers who serve as peer mentors by leading meetings/discussions and facilitating a positive community that values diversity, and who help us improve the TIMESTEP program.

### Your role as a TIMESTEP Leader

#### **Support the goals of TIMESTEP:**

- Create a community of support that is welcoming and promotes inclusivity, diversity, and accessibility in STEM fields
- Support activities aimed at increasing the retention and graduation rates of historically marginalized students pursuing majors in astronomy and physics at the University of Arizona

#### **Commitment:**

You will

- Lead, co-lead, and/or participate as a panelist in at least one TIMESTEP meeting during the academic year. Most meetings occur Wednesday evenings, starting with food and social time at 4:45, followed by the meeting that will end by 6:30.
- Attend other TIMESTEP meetings, as your schedule allows. At these you will assist with a variety of tasks- setting up and serving food, leading activities to facilitate socializing during mixer events, taking photos or recording videos, cleaning up, etc.
- Pursue other ways you may want to be involved, such as helping us showcase TIMESTEP at an outreach event on campus, presenting about your experience in a student group, visiting classes to advertise upcoming events, etc.
- Attend 2 TIMESTEP Leader meetings over the year to plan events for each semester, sign up for tasks, and build community within our team.
- Participate in a focus group for one meeting with our evaluator at the end of the school year to provide feedback on TIMESTEP and help us improve the program.

#### **Benefits:**

- Gaining skills in mentoring and supporting peers and more junior students
- An opportunity to provide feedback to improve the experience of students in astronomy and physics at UA
- Exposure via the website to document your leadership
- A leadership role to add to your CV